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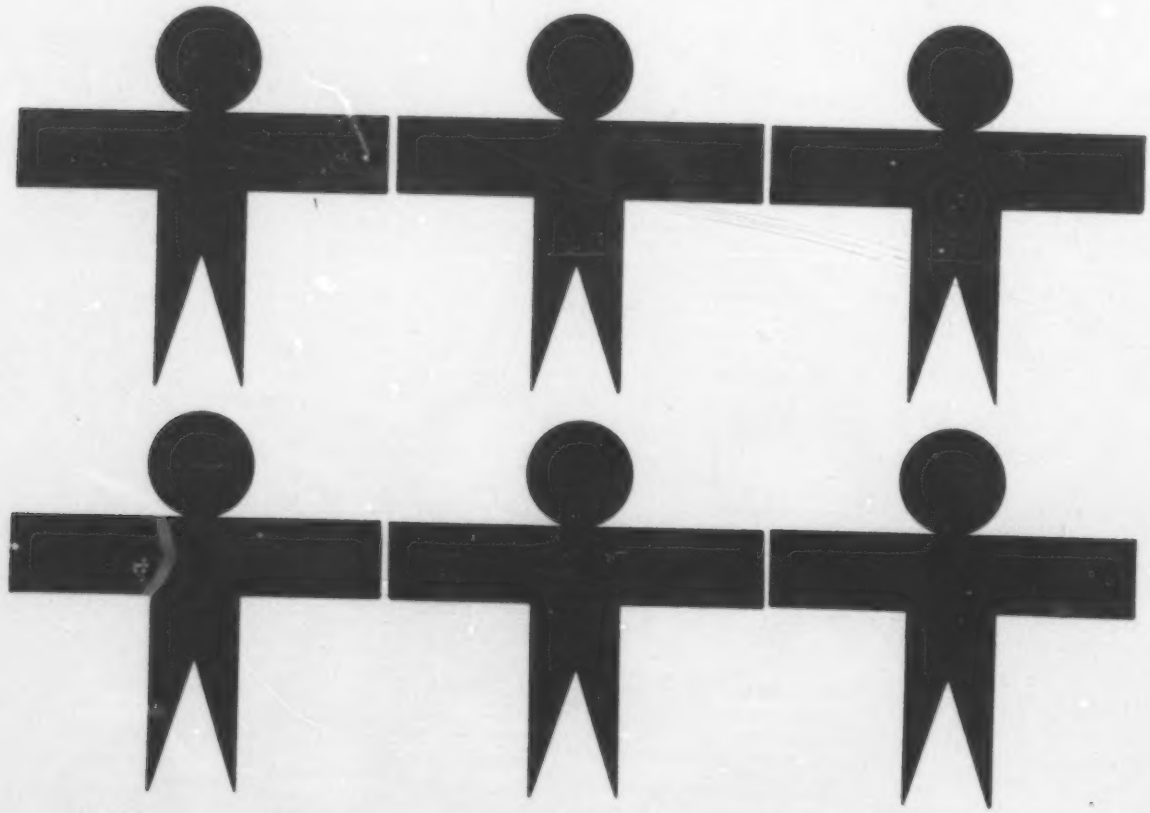

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INTRODUCTION

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Achievements 1985. See Federal Incentive Awards Program: annual report.

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Administrative manual supplements:

12-1 Function statements.
12-2 Authorities and delegations manual.
20-1 The OPM personnel manual.
20-2 The supervisor's handbook.
20-3 The CPAS user's manual.
31-1 Budgeting and financial management.
32-1 Work reporting and cost analysis.
33-1 Accounting and fiscal procedures.
34-1 Preparation, audit, and certification of payroll.
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41-1 Procurement management.
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43-4 Printed materials and related supplies catalog.
43-5 The publications management system.
44-1 Correspondence manual.
44-2 Maintenance of records.
44-3 Disposition of records.
45-1 The OPM issuance system.
53-1 Telephone and telecommunications.
54-1 Forms management.
54-2 Reports management.

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An analysis of criterion-related validity evidence relevant to Test 650. Prepared by Kenneth Pearlman and Lois Northrop. 1978. 24 p. (Technical memorandum 78-7). Available from NTIS, Stock No. PB-298 406. [Staffing]

Analysis of proportionate representation of personnel categorized by race, sex and national origin based on a relevant labor market approach for three Federal claims occupations. Prepared by Elizabeth N. Abbe and Frances L. Saffels. 1980. 57 p. (Data survey report 80-8). Available from NTIS, Stock No. PB81-121634. [Staffing]

An analysis of the relevant labor markets for four procurement related occupations in the Federal government: Series 1102, 1105, 1150, and 1152. Prepared by Stephen M. Cormier. 1980. 73 p. (Data survey report 80-6). [Staffing]

Annual report of employment by geographic area. See Biennial report of employment by geographic area.

Annual report of the Board of Actuaries of the Civil Service Retirement System, 58th. Prepared by the Compensation Group. 1985. 28 p.

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The behavioral consistency method of unassembled examining. Prepared by Frank L. Schmidt and others. 1979. 55 p. (Technical memorandum 79-21). Available from NTIS, Stock No. PB80-139942. [Staffing]

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The design and development of an interorganizational performance evaluation and referral system. Prepared by Charles N. MacLane. 1979. 33 p. (Technical memorandum 79-19). Available from NTIS, Stock No. PB80-151012. [Staffing]

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Digest of significant classification decisions and opinions. Prepared by the Compliance and Investigations Group. 1982- . Periodical (quarterly). Available on a subscription basis from the U.S. Government Printing Office, Stock No. 706-001-00000-0.

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Evaluation of the Navy Personnel Management Demonstration Project: analysis of survey and interview results 1979 to 1983: management report II. Prepared by the Research and Demonstration Branch, Office of Performance Management. 1984. 89 p. [Workforce Effectiveness and Development]

An evaluation of the upward mobility assessment center for the Bureau of Engraving and Printing. Prepared by Hardy L. Hall. 1976. 25 p. (Technical memorandum 76-6). Available from NTIS, Stock No. PB-262 521. [Staffing]

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FED facts [2 on] political activity of Federal employees. Prepared by the Office of Public Affairs. 1980. 8 p.

FED facts [4 on] financial protection for Federal employees. Prepared by the Office of Public Affairs. 1981. 8 p.

FED facts 5 [on] the Federal merit promotion policy. Prepared by the Office of Public Affairs. 1981. 7 p.

FED facts [6 on] serving the public: the extra step. Prepared by the Office of Public Affairs. 1980. 10 p. Available from the U.S. Government Printing Office, Stock No. 006-000-01176-4.

FED facts [8 on] meeting your financial obligations. Prepared by the Office of Public Affairs. 1980. 6 p. Available from the U.S. Government Printing Office, Stock No. 006-000-01165-9.

FED facts [9 on] maternity benefits for the Federal employee. Prepared by the Office of Public Affairs. 1981. 7 p.

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